

Combination Resumé

Experienced worker
Seeks work after long absence

Ann McKinney

amckinney@email.address
403-000-0000

Summary of Qualifications

- ❖ Five years of experience serving food and beverages in a busy restaurant
- ❖ Efficiently and courteously served up to 12 tables at a time
- ❖ Operated concession booths for charity organizations
- ❖ Available to work flexible hours

Skills

Customer Service

- ❖ Greeted customers efficiently, reducing the time they had to wait to be seated
- ❖ Maintained thorough knowledge of menu; increased sales of daily specials by regularly promoting them to customers
- ❖ Promptly and efficiently served large number of customers
- ❖ Served food and beverages and regularly received compliments on service
- ❖ Prepared and presented customer bills and received payments
- ❖ Worked well with team members, developing a positive relationship with all kitchen and wait staff, as well as management
- ❖ Delivered customer orders for parties of up to 20 people

Food Handling

- ❖ Efficiently assembled and delivered hospital patient food trays
- ❖ Ensured that instructions on patients' dietary requirements were followed accurately
- ❖ Followed safe food handling procedures in all tasks

Employment Experience

- ❖ Food and beverage server, Good Fortune Café, Calgary 20XX–20XX
- ❖ Dietary aid, General Hospital, Calgary 20XX–20XX
- ❖ Server, B&G Fast Food, Calgary Summer 20XX